

The Constitution

Of

**The Bramalea Secondary School
Alumni Association**

February 12, 2002

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THE CONSTITUTION OF THE ASSOCIATION

PREAMBLE

Sharing the vision of a past student of Bramalea Secondary, Ruth Scherer (1967) to plan a reunion of former students, teachers and staff; a group of former students assembled on January 30th, 2002 and agreed to formalize the arrangements into the Bramalea Secondary School Alumni Association. It was agreed, in addition to developing a social club to promote and continue the legacy of Bramalea Secondary School, that the Association should develop programs to contribute its resources to the betterment of the Bramalea community.

In attendance at this meeting were students who represented students from the original class to the most recent graduation class. To formalize the creation of the Association, those in attendance agreed to create a self-directed executive to guide the Association in its infancy. By unanimous agreement, Ruth Scherer was selected as our first President.

ORGANIZATION NAME

The organization shall be known as “Bramalea Secondary School Alumni Association Inc.”. It may be referred to as “The Organization”, “The Bramalea Family” or “The Association”. It shall be registered and incorporated in the Province of Ontario as a “Not-for-profit, Charitable” organization.

OBJECTIVES

1. Assemble resources and develop fundraising activities within the community of Bramalea to improve the community, assist those in need, assist local community service groups with available financial, material and personnel resources, where possible;
2. Develop a global community of former students, teachers and staff to ensure continuity and resource availability;
3. Plan, promote and execute an annual event that will provide the Association’s membership with tangible activities. Notwithstanding, the first planned event being the “40th Reunion Celebration in 2003”

ORGANIZATION

The Association shall be composed of members as hereinafter set out, and shall be managed by an Executive and Directors (“Executive Council”) supported by Advisors who offer invaluable management experience, mentoring and coaching.

RULES OF ORDER AUTHORITY

The rules contained in the current edition of Robert's Rules of Order shall govern the Association in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Association may adopt.

AMENDMENTS TO THE CONSTITUTION

1. Amendments or changes to the Association’s Constitution shall only be made on the recommendation of the Executive Council and on acceptance of an absolute majority vote (66%) of members casting votes;
2. Proposed amendments to the Constitution must be presented to the membership 60 days before a vote is taken to accept or reject changes;
3. The Executive Council shall create a “Standing Committee - Constitution”
 - a. with responsibility to receive suggestions, recommendations and advice from all members and advisors; and
 - b. with the authority to recommend editing or effecting changes to the proposed document.

EXECUTIVE COUNCIL

The Executive Council shall comprise:

1. The Association Executive, and
2. The Association Directors

ADMINISTRATION

1. The Executive Council of the Association shall assume operating and management responsibilities of the Association;

2. The Executive Council may delegate or appoint members of the Association to perform tasks when additional resources are required.

STANDING COMMITTEES

The Association in its charter wishes to become a non-profit charitable organization. To effect this the Association has created permanent standing committees to implement policies and programs to achieve the organization's primary objectives. Notwithstanding, the creation of other standing committees, the Association shall create permanent standing committees under executive directorships, as follows:

3. **Alumni Foundation Committee** with responsibilities to developing the organization's membership, and charitable programs;
4. **Rules of Order, Bylaws and Policies Committee** with responsibilities for implementing and interpreting precedence of all members communications as well as the Association's Constitution and Bylaws;
5. **Administration and Finance Committee** with responsibilities for fiscal management and administrative services relating to the continuous operation of the Association

TENURE AND ELECTIONS

1. The term of office, "Tenure", of Executives and Directors is one (1) year, beginning January 1st and ending December 31st;
2. The term of office of Chairpersons is one (1) year but may be extended annually on an absolute majority vote of approval from the members;
3. No person shall hold the position of President for more than one (1) consecutive term;
4. No other person shall hold the same executive position for more than two (2) consecutive terms;
5. Elections of the Executive Council must be held by December 1st on each year;
6. Appointments of Chairpersons of Standing Committees must be made by January 15th of each new year.

BYLAWS

The Association shall create bylaws that govern the operation and management of the Association. The power of authority to enact, amend, change or strike down a Bylaw is granted to the membership through a majority vote. Notwithstanding any future limitations, the Association's first Bylaws shall define the following:

1. Affiliations of the Association;
2. Membership Rules, including Conduct, Meetings, Voting Rights and Fees;
3. Limitation of Power of the Executive, Directors and Committee Chairs;
4. Tenure and Elections of the Executive, Directors and Committee Chairs;
5. Vacancies of the Executive, Directors and Committee Chairs;
6. Administration of the Association;
7. Management of the Association;
8. Standing Committees;
9. Organizational Charts;
10. Business and Financial Plans.