

Minutes of the BSSAA Executive Meeting on 2002 03 18

In attendance: Ruth Scherer, President Judy Adamczyk, Vice-President
 Nicole McReavy, Treasurer Jeanette Wilson, Executive Assistant/Secretary
 Gord Macfarlane, Registrar Michael Robinson, Executive Director

Start time: 8:00 p.m.

End time: 10:00 p.m.

Call to Order: Jeanette Wilson Seconded: Gord Macfarlane
Minutes from last General Membership Meeting (Feb. 27) discussed, accepted.

Action: Jeanette to post on BramaleaSecondary.Org.

Discussed: Registration of BSSAA. Incorporation will take five to six weeks after that (provided OPSEU are not on strike). We are still awaiting a meeting with Trustee Beryl Ford regarding use of Peel District School Board's charitable registration number.

Action: Michael to register BSSAA before next General Membership Meeting (Mar. 27).

Discussed: Bank account. A bank account for BSSAA to be opened, with three signing officers (two signatures required). Signing officers to be Vice-President, Treasurer and Secretary.

Action: Michael to set up bank account for BSSAA at Duca Credit Union.

Discussed: Website for BSSAA. Peel District School Board has space which we would like to utilize. Again, we are waiting to discuss this with Beryl Ford. We must register the website, then non-profit organizations get forms and forums for free (e-commerce software package). Hopefully the registration will be donated by Bell or Rogers if we put their logo at the bottom as a sponsor. We have to have a web address that alumni could remember and use with some facility.

Accomplished: The Executive decided on a web address: www.bramaleasecondaryalumni.ca, assuming it has not already been taken.

Action: Once we meet with Beryl Ford, we will solicit the website registration as a donation from Bell &/or Rogers.

Discussed: Posting agenda for next General Membership Meeting (Mar. 27) on BramaleaSecondary.Org. Someone to post a general note about next week's meeting as well as an agenda for it on BramaleaSecondary.Org.

Action: Jeanette to post note and agenda about the next meeting.

Discussed: 2003 Bramalea reunion. It was agreed that there are some key tasks to look into in order for the reunion to happen. Local alumni will have to be recruited to help out in the following areas:

1. Entertainment - at school, dinner/dance, Chinguacousy Park (if we use this option)
2. Decorations - at school, dinner/dance, Chinguacousy Park
3. Food - munchies and refreshments at school (?), menu for dinner/dance (special diets?), BBQ at Chinguacousy Park
4. Ticket Sales and Promotions
5. Accommodations - hotel group rates (hotel gives event code so alumni get discount)
6. Transportation - shuttle service to hotels on Airport Strip
7. Prizes - door, spot dance, game prizes

These groups should have information to share with the BSSAA by the General Membership Meeting in April.

Accomplished: Date for 2003 Bramalea reunion. After discussing the two dates tentatively booked at the International Centre (Aug. 23 and Sept. 13, 2003) and feedback from alumni, the Executive decided to go with the summer date so more alumni could attend. 2003 Bramalea will take place Aug. 22-24, 2003.

Discussed: Marketing and Advertising. Jen Prouse to create a logo for BSSAA that will be used on all our correspondence (posters, oversized business cards, banner, etc.). Other discussion of marketing and advertising deferred due to absence of Jen Prouse.

Action: Ruth to contact the Brampton Guardian regarding advertising our meeting on Mar. 27. She will let the Guardian know that this is a monthly occurrence.

Adjournment.

Next meeting: Wednesday, March 27th, 2002 at 7:00 p.m. at BSS Staff Room, General Membership Meeting