

Minutes of BSSAA Executive Meeting on 2003 03 17

In attendance: Ruth Scherer, President
Nicole McReavy, Treasurer
Gord Macfarlane, Registrar
Dan Nichol, Director of Events
Teresa Kobos, Director of Sponsorship
Sylvia Winski
Judy Adamczyk, Vice-President
Jeanette Wilson, Executive Secretary
Michael Robinson, Executive Director
Peter Weldon, Chair, Reunion Committee
Cheryl Anderson, Chair, Entertainment

Start time: 7:35 p.m.

End time: 9:25 p.m.

Call to order: Jeanette Wilson, seconded: Teresa Kobos

Discussed: Regal Constellation Hotel - venue for 40th anniversary reunion gala dinner/dance event. Nicole McReavy has a contract from the Regal Constellation which she will forward to Peter Weldon for signing. He will then get it back to them. They have agreed upon our suggested payment schedule for the deposit on the hall (\$500 initial payment, \$1000 on May 15 and June 15, \$3000 on July 15th and balance 2 weeks prior to the event). Now that the event is booked, Teresa Kobos and Jeanette Wilson will arrange to book a block of rooms in the hotel for a reduced price. The schedule for the evening at the Regal Constellation is 6:00 registration, 6:30 cocktails, 7:00 dinner (probably 7:30), dancing to follow.

Motion: to pay Jeanette Wilson back the \$60 she paid to register the initials BSSAA as an assumed name of Bramalea Secondary School Alumni Association - moved by Nicole McReavy, seconded by Peter Weldon, vote carried 10 yays, 0 nays.

Discussed: Treasurer's report - current bank account balance is \$430.61. This reflects all charges for set up, cheques and book, deposit book, etc. It also includes a personal loan of \$100 by Nicole (to eventually pay for part of her ticket costs) in order to ensure there was enough money to cover the initial cheque of \$500 to the Regal Constellation. It does not include the \$300 collected tonight from Executive members for their tickets. It does not reflect the \$60 to be paid to Jeanette Wilson for reimbursement for second name registration.

Discussed: Tickets for the gala event of the 40th anniversary reunion - Nicole McReavy is looking into the legal aspect of putting a release of liability blurb on the back and exactly how to word it. We could print tickets ourselves, or have them printed for us. For \$213, one printer will produce 1400 tickets of a single colour ink.

Motion: to spend \$309 maximum on printing the tickets for the gala event - moved by Michael Robinson, seconded by Ruth Scherer, vote carried 10 yays, 0 nays.

Motion: to go ahead and have the tickets printed at the printer for the above price - moved by Ruth Scherer, seconded by Judy Adamczyk, vote carried 10 yays, 0 nays.

Discussed: BSSAA website - Michael Robinson claims the January and February meeting minutes are posted, but the link may not be working. He will look into it. Michael is also working on an operations manual to give to Gord Macfarlane, our alternate web master, so he can navigate the site in case Michael is unable to. Our website is actually comprised of 5 different sites, all hosted separately, and Michael is currently the only person with access. It would be more equitable to have more than one person able to post documents, add information, etc. but for now it will remain only Michael. If we had a donor to sponsor paid webspace, we'd have more maneuverability and it would be less complicated. Rogers is limiting Michael to 100 emails a day so when he sends out a mass mailing, he has to do so in batches (we currently have 300 registrants). John Chasty, BSS principal, will contact Olav Andrade of BramaleaSecondary.Org regarding using his address list for reunion purposes. The link from the BSS website to our alumni website seems to be working, although John couldn't get it to work on his computer. When sending emails to the general public (i.e. all registrants), send BCC (blind carbon copy) so email addresses don't all show.

Discussed: Memorabilia - sorting, tagging, archiving, etc. of the items in John Chasty's office to be started on Monday, March 24th. The following people will be attending: Michael, Jeanette, Cheryl, Sylvia, Peter (?), Judy (?). Jeanette Wilson to let BSS know we'll be coming that night during night school so they will be expecting us.

Discussed: Reunion planner update - contacts are needed for the years 1984-2003, except 1989. Most coordinator positions for events are filled. Michael Robinson has still to contact the Bramalea Majorettes and the Brampton East Soccer Club regarding sponsoring the BBQ or brunch. Michael also has to set up a meeting with the Peel District School Board regarding use of their charitable registration number to have Molson or Labatts sponsor a beer tent, etc.

Discussed: Reunion Yearbook - could we produce a reunion yearbook for sale at or after the reunion? We could take orders at the reunion and send to buyers after the fact or produce ahead of time to sell at the reunion. We could make a picture cd, DVD or slide show on disk, all to be used on computers. We could scan all previous yearbooks or take some older pictures and add new ones from more recent events and the reunion itself. We'll have to see what's in the archives in the office at BSS. No decision was made tonight.

Discussed: BSS business - Jeanette Wilson will go to BSS tomorrow to check for mail, find out if we have our own extension at BSS for voice mail yet, ask when their student council meets, let them know we'll be in on Monday, March 24th to look through the memorabilia and to ask if they can get asset tags for the memorabilia.

Adjournment: Moved by Peter Weldon, seconded by Jeanette Wilson. Approved.

Next General Membership Meeting: Wednesday, March 26, 2003 at 7:30 p.m. at Brunswick Lanes

Next Executive Meeting: Monday, April 21, 2003 at 7:30 p.m. at Brunswick Lanes