

Minutes of the BSSAA General Membership Meeting - 2003 02 26

In attendance: Michael Robinson, Executive Director  
Jeanette Wilson, Executive Secretary  
Dan Nichol, Director of Events  
Heather Reid, Director of Finance

Gord Macfarlane, Registrar  
Nicole McReavy, Treasurer  
Peter Weldon, Chair, Reunion Committee  
Sylvia Winski

Start time: 7:40 p.m.

End time: 10:05 p.m.

Call to order: Nicole McReavy, seconded: Peter Weldon

Discussed: Reunion Gala Event - deposit for venue. The Regal Constellation Hotel will accept our deposit schedule as long as we prepay the entire amount two weeks prior to the event.

Motion to accept the Regal Constellation Hotel as the venue for the Gala Event at the 40<sup>th</sup> anniversary reunion and to give them a cheque for \$500.00 to as the first installment of a deposit schedule - moved by Dan Nichol, seconded by Gord Macfarlane. Vote carried unanimously, 6 yays, 0 nays.

Motion to give Peter Weldon, Chair of Reunion Committee, authority to sign the contract with the Regal Constellation on behalf of the BSSAA and draft a letter to accept the deposit conditions set out by the Regal Constellation - moved by Nicole McReavy, seconded by Michael Robinson. Vote carried unanimously, 5 yays, 0 nays (abstention by Peter Weldon).

Discussed: Reunion Gala Event - cost analysis. Original cost analysis set ticket price of \$90.00 per ticket. After changes discussed at the previous meeting were applied, the cost per ticket has been reduced to \$85.00 based on a \$2500.00 donation. The members of the BSSAA feel this is still too high a price, that the maximum ticket cost should be \$75.00. There will be a \$10.00 fee to reserve a table of 10, risk others joining if the group does not have 10 in it.

Motion to have a ticket price for the reunion gala event of \$75.00 if purchased by June 15<sup>th</sup>, \$85.00 after that date, and that all budget costs be aligned accordingly - moved by Dan Nichol, seconded by Gord Macfarlane. Vote carried unanimously, 6 yays, 0 nays.

Discussed: Sponsor mailing list - Brampton Board of Trade. There are 386 companies listed with the Brampton Board of Trade that are in the L6S and L6T postal code areas (closest the Bramalea Secondary School). Sponsor letters will be mailed out within one week. Michael Robinson will draft a quick donation letter to drop off at other area companies. Heather Reid will fold letters and Teresa Kobos will stuff the envelopes. Heather Reid's work, University Scholarship Fund, is donating the postage cost and Teresa Kobos is donating the cost of the envelopes.

Motion to defer further discussion about e-commerce until the March General Membership Meeting or later, moved by Dan Nichol, seconded by Gord Macfarlane. Vote carried unanimously, 6 yays, 0 nays.

Discussed: incorporation documents. After Bramalea Secondary School Alumni Association was incorporated on January 9, 2003, an initial return was to be returned to the government, along with a list of Directors/Officers, within 60 days. The information for the paperwork has been gathered and Jeanette Wilson will mail the documents tomorrow (February 27, 2003) via Express Post, donating the postage cost (\$5.08). Due to the fact that we are incorporated as Bramalea Secondary School Alumni Association, we should be using the entire name in all our correspondence. However, we usually go by BSSAA, and as such, it was decided at the last Executive Meeting that we should add BSSAA as a trade name to our incorporation. To that effect, Jeanette Wilson registered the business name B.S.S.A.A. and received the Master Business Licence for it. The \$60.00 fee will be reimbursed to Jeanette Wilson upon receipt of her Master Card statement, which serves as a receipt for the transaction.

Discussed: task list - possible events for the 40<sup>th</sup> anniversary reunion week. Some of the tasks can be done by current BSS students as part of their 40 hours of community service. Principal John Chasty will post the task list at the school, closer to the end of the school year. Someone from each year (or representing several years) needs to be the project leader for setting up the classrooms by year (5 years per classroom). Some of the tasks and coordinators include:

- beer garden (fundraiser) - Michael Robinson

- wine and cheese/refreshments (fundraiser) - Gord Macfarlane with Jeanette Wilson to help
- wine and cheese for retired and current teachers and administrators - Michael Robinson
- clown and face painting - Cheryl Anderson
- various sports events - vacant

Michael Robinson will approach the Brampton East Soccer Club and the Bramalea Majorettes about running the barbecue lunch on Saturday, August 23<sup>rd</sup> and the brunch on Sunday, August 24<sup>th</sup>.

Discussed: John Chasty, principal of BSS - Highlights from meeting between John Chasty, Michael Robinson and Jeanette Wilson on Wednesday, February 26, 2003.

- Mail - BSSAA has a mailbox at BSS which is accessible throughout the summer, unless all secretaries go on holidays at the same time (rarely does this happen, but school may close for a few days) - Jeanette Wilson to call at least once/week to see if there is anything there and to pick it up.
- John Chasty has offered the BSS mailing machine for us to send thank you notes to donors.
- Voice mail - BSSAA is to get a voice mailbox with a pass code that can be accessed from anywhere. We can use that as our phone number, rather than using Michael Robinson's cellular phone number.
- Archives - John Chasty would like a permanent display of the history of the school, perhaps using two panels of the display cases to the west of the library. In the memorabilia in his office, there may be one copy of each year's yearbook, as well as many other items. The first priority is to catalogue all of it. It is a Peel District School Board initiative to archive all the memorabilia at all its schools. We are welcome to use some/most of it for the reunion, in the display cases or on a portable display board, which the Board has that we can book for the summer. BSSAA needs to get a group to go in on a Monday or Wednesday when there is night school at BSS to go through and catalogue the memorabilia.
- Student Council - the BSS Student Council meets once/week. We will contact Ms. Zena Mutazab, the SAC teacher representative, and arrange to attend a SAC meeting and get them involved in BSSAA.
- Meetings - John Chasty wants to meet with us more often, perhaps once/month for now, more often as reunion approaches.
- Courtyard cleanup - BSSAA will help to clean up the courtyard at BSS after repairs to the concrete are done before the reunion this summer (cement broken and sticking up makes for a safety hazard).
- Painting - BSS to be painted before the reunion this summer.
- Website - 40<sup>th</sup> reunion logo to be more prominently displayed on home page of our website. The link from the school's website to ours is apparently not working correctly. Michael Robinson will contact the volunteer who takes care of that.
- Charitable Foundation - John Chasty will assist BSSAA to set up the BSSAA Foundation with the Peel District School Board. Once there is money in it, it can be directed where we and BSS wants it to go, it is not in the hands of the Board. John Chasty has indicated a new scoreboard in the main gym and new computers as the most pressing needs at the moment. He will poll the students, staff and School Council on the priorities for any funding coming from the BSSAA Foundation. He will also provide industry and educational data to back up any request for funding
- Annual event - Perhaps an annual homecoming event could take place, starting in 2004, after the reunion.
- Olav Andrade's BramaleaSecondary.Org website - John Chasty has been in contact with Olav Andrade regarding access to member information for a mailer about the 40<sup>th</sup> reunion and he has agreed to provide that information, possibly through BSS for confidentiality reasons.

Motion to adjourn: Nicole McReavy, seconded: Jeanette Wilson

Next General Membership Meeting - Wednesday, March 26<sup>th</sup>, 2003 at 7:30 p.m. at Brunswick Bowl

Next Executive Meeting - Monday, March 17<sup>th</sup>, 2003 at 7:30 p.m. at Brunswick Bowl